



## *Kamloops and District Elizabeth Fry Society*

827 Seymour Street, Kamloops, BC V2C 2H6 PH. 250-374-2119 - TF. 1-877-374-2119  
www.kamloopsefry.com admin@kamloopsefry.com

*"We envision a community founded on equality and justice."*

<b>Job Posting</b>	
<b>Position Title</b> Women's Second Stage Housing Support Worker	<b>Competition No.</b> 2021.03
<b>Department</b> EFry Programs	<b>Wage</b> \$24.48
<b>Primary Location</b> -	<b>Employee Group</b> This position requires Union membership
<b>Current hours per Week</b> 30-35 Hours	<b>Position Status</b> Casual
<b>Shift Schedule</b> 8:30 AM to 4:00 PM with 30-minutes lunch (Subject to change on an as-per-need basis)	<b>Anticipated Start Date</b> As soon as possible

### What is a Casual Employee?

A casual employee is not regularly scheduled but is employed on an "on-call" basis to cover the absence of a permanent employee or support the operations during busy times.

### Casual employment is a great choice for you if:

- You aren't looking to work full-time hours so you can explore other avenues of interest that you have.
- You are looking to make good first impressions for a future permanent placement with EFry.
- You are looking to get to know EFry and the culture before you accept a permanent job.
- You are retired from a similar role and looking to make the best use of your time while contributing to your budget.

### Job Description

At Elizabeth Fry we are passionate about the cause and the people we serve in our community. A Women's Second Stage Housing Support Worker is the supportive force behind this passion, and we are currently seeking a team member who is highly motivated about supporting people who are disenfranchised and facing poverty.

Reporting to the Executive Director, the Women's Second Stage Housing Support Worker works closely with women and their children, developing individualized plans, with a system of supports for each family. The



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support plans assist the family for approximately 2 years in developing the skills to successfully transition to independent living.

### Responsibilities

- Directly assists clients with life skills development, self-advocacy, and making healthy lifestyle choices.
- Assesses clients' needs and challenges upon intake
- Creates an individualized support plan to meet goals to stabilize lives and transition to independent living.
- Helps curate a support team of qualified professionals and community supports for clients.
- Creates an individual support plan for client's children.
- Meets with client a minimum of once a week to identify progress on goals.
- Conducts suite visits.
- Refers client to qualified professionals and community resources when needed.
- Motivates clients to increase their community engagement and volunteerism.
- Facilitates group education on various life skills and wellness topics.
- Observes and recognizes emotional, behavioral and functional changes in clients and reports to their support team and the Program Manager.
- Assesses client progress and makes recommendation for program completion date to Program Manager.
- Prepares and maintains accurate reports, records and statistics as required.
- Travel between worksites might be necessary.

### Skills and Qualifications

- Excellent oral, written, and interpersonal communication skills
- Planning and organizational skills
- Ability to work as a team member, but with a high degree of self-reliance and independence
- Ability to work with challenging and complex cases
- Maintaining sensitivity towards cultural, religious, economic & social beliefs, values & opinions
- Proficiency in Excel, Word, Outlook and other online platforms and technological tools required to execute the job effectively.

### Additional Information

- A criminal record check and search under the Criminal Record Review Act is required
- Access to a vehicle is required and valid B.C. Drivers' License.



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### About Us

The Kamloops & District Elizabeth Fry Society is a non-profit society providing services to people who are, or could be, criminalized, with an emphasis on the needs of women and families. The society provides education, advocacy, capacity building and safe, secure, affordable housing within an environment of respect for each person's right to self-determination and freedom from discrimination.

Established in 1974, the Society is a member of the Canadian Association of Elizabeth Fry Societies.

Staff, volunteers, and the board of directors are committed to compassionate program delivery with community collaboration and respect for diversity. The Elizabeth Fry Society, with skilled and motivated staff and volunteers, provides a fair and equitable work environment focused on health, mutual respect and teamwork.

- This position is open to applicants of all genders, races, ethnic backgrounds and religious beliefs.
- Kamloops and District Elizabeth Fry Society is committed to being an equal opportunity employer and having an employee group that reflects the cultural diversity in the community.
- To apply for this position please submit your resume and cover letter to the address below.
- Only qualified applicants will be invited to an interview.

**Reply to:** Kamloops and District Elizabeth Fry Society  
Human Resources Office  
702-235 1st Avenue, Kamloops, BC V2C 3J4

**Date Posted:**  
April 1, 2021

**Email:** deniz@kamloopsefry.com

**Closing Date:**  
April 18, 2021



*Each applicant is responsible for ensuring that the Human Resources Department receives their application by 4:00 p.m. on the closing date.*