



Kamloops and District Elizabeth Fry Society

827 Seymour Street, Kamloops, BC V2C 2H6 PH. 250-374-2119 - TF. 1-877-374-2119
www.kamloopsefry.com admin@kamloopsefry.com

"We envision a community founded on equality and justice."

Job Posting	
Position Title Articling Student	Competition No. 2021.04
Department Elizabeth Fry Legal Clinic	Wage
Primary Location 702-235 1st Avenue, Kamloops, BC V2C 3J4	Employee Group Temporary – 1-year including PLTC
Current hours per Week 35 Hours	Position Status Full-Time
Shift Schedule Monday-Friday – 8:30-4:00 – 1-hour lunch break	Anticipated Start Date September 1, 2021

Job Description

At Elizabeth Fry we are passionate about the cause and the people we serve in our community. The Elizabeth Fry Legal Clinic was established in December 2019 and provides free legal advice and representation to clients in the Kamloops and surrounding area. As an Articling Student you will have a chance to become a part of this dedicated team of professionals and work directly with the legal clinic lawyer including attending hearings at the Provincial Court of British Columbia, the Supreme Court of British Columbia and with the Human Rights Tribunal and gain experience in administrative law, employment law, civil litigation, and some family law.

The articling student aides the full-time staff lawyer with client intake, working directly on files, communicating with clients, drafting pleadings. The articling student will aide the legal clinic lawyer in providing public legal education to various organizations in town as well as to the general public. The student is expected to travel, COVID-19 protocols permitting, to locations including Salmon Arm, Merritt, Ashcroft and Lillooet and to work with a community organization to help provide direct legal help to clients in those areas.

Objectives and Responsibilities

- Provide legal information, summary advice, and representation to clients primarily in the areas of Income Assistance and Disability, Employment Standards, and Human Rights law
- Engage in negotiation and mediation on administrative law matters
- Prepare arguments and submissions for hearings and trials
- Assist in the representation of clients in judicial reviews and other administrative appeals
- Represent clients in various civil, human rights, and tribunals as they arise
- Provide public legal education presentations to community organizations concerning legal rights, responsibilities and entitlements
- Work with marginalized individuals serving a wide range of clients and also include outreach to communities that otherwise do not have access to justice including indigenous communities.



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Skills and Qualifications

- Work well in a team setting
- Strong problem-solving and analytical skills
- Able to accept and utilize supervision
- Able to work independently
- Excellent and persuasive writing skills
- Confident, articulate, and professional speaking abilities
- Ability to work effectively with clients who are experiencing a range of sensitive issues
- Ability to take initiative, identify urgent work items and set priorities

Education and Experience

Have completed and graduated from law school by the start of the position and be eligible to article as per the requirements of the Law Society of British Columbia.

Additional Information

- A criminal record and Criminal Records Review Act check is required.
- Must have a valid Driver's License and access to a vehicle.
- PLTC fees will be covered.

About Us

The Kamloops & District Elizabeth Fry Society is a non-profit society providing services to people who are, or could be, criminalized, with an emphasis on the needs of women and families. The society provides education, advocacy, capacity building and safe, secure, affordable housing within an environment of respect for each person's right to self-determination and freedom from discrimination. Established in 1984, the Society is a member of the Canadian Association of Elizabeth Fry Societies. Staff, volunteers, and the board of directors are committed to compassionate program delivery with community collaboration and respect for diversity. The Elizabeth Fry Society, with skilled and motivated staff and volunteers, provides a fair and equitable work environment focused on health, mutual respect and teamwork.

- This position is open to applicants of all genders, races, ethnic backgrounds and religious beliefs.
- Kamloops and District Elizabeth Fry Society is committed to being an equal opportunity employer and having an employee group that reflects the cultural diversity in the community.
- To apply for this position please submit your **resume, cover letter, and law school transcript** to the address below.
- Only qualified applicants will be invited to an interview.

Reply to: Kamloops and District Elizabeth Fry Society
Human Resources Office
702-235 1st Avenue, Kamloops, BC V2C 3J4
Email: deniz@kamloopsefry.com

Date Posted:
April 7, 2021

Closing Date:
April 21, 2021



Each applicant is responsible for ensuring that the Human Resources Department receives their application by 4:00 p.m. on the closing date.